

HEDLEYHOPE PARISH COUNCIL

Parish Clerk
C/O 2 The Parks
Chester-le-Street
DH3 3QX

Explanations of quantified significant variance in East Hedleyhope Parish Council Audit from 2014/2015 - 2015/16.

Box 3

The Parish Council was in receipt of:

Transparency Code Fund £592

Petty Cash transfers £60

Donations from Bonfire Event increased from £68.79 to £86.01 = £17.22

Hall Hire has increased from £987 to £1,090 = £103

= total variance of £772.00

Box 4

Staffing costs rose in line with other salaries paid to Parish Clerks, from £6.66 per hour to £8.66, the Parish Council agreed to back date the underpayment from 31st May 2014 – January 31st 2015.

May 31 2014 – Jan 31st 2015

3 hours per week at an hourly rate of £6.66

Feb 28th 2015 – 30th April 2015

Parish Clerks hours increased from 3 to 4 per week at an hourly rate of £8.66

31st May 2015 – 31st March 2016

Parish Clerks hours increased from 4 – 6 per week at an hourly rate of £8.66.

Expenses increased in from £121.50 (2014/15) to £245.00 (2015/16) due to increased mileage and broadband costs.

Please see attached sheets 2014/2015 and 2015/2016 accounts that confirm the Parish Clerks salary, change in hours, mileage and broadband, therefore, explaining the variance between £1,230 (2014-2015) and £2,860 (2015/2016).

Box 6

The significant variance between 2014/15 and 2015/16 was that there had been a grant given from the Area Action Partnership of £5000 in 2013/14 which was carried forward to 2014/15 when it was finally spent.

2015 the variance between to the 2 figures can be accounted as follows:

Village Gateway	£2,335
Keith Hayden Gardening Services	£750
Fence	£500
Keith Hayden Gardening Services	£1,550
Total	£5135