

HEDLEYHOPE PARISH COUNCIL

The Annual General Meeting of the council will be held at 7.30 pm on 23 May 2024 in the Village Hall, East Hedleyhope

The Chair advises members of the council and the public that all, or part of, the meeting may be recorded by both audio and video.

1. Election of Chair and acceptance of office
2. Election of Vice Chair
3. Apologies for absence
4. Declarations of interest
5. Public participation
6. County Councillor's report
7. PCSO briefing
8. To agree the minutes and recommendations therein from the previous meeting:
25 April 2024
9. Annual Governance and Accountability Return 2023 – 24:
 - a. To receive the Annual Internal Audit Report
 - b. To approve the Annual Governance Statement
 - c. To approve the Accounting Statements
 - d. To approve the Certificate of Exemption
10. Appointment of internal auditor 2024-25
11. To approve:
 - Changes to the bank mandate
 - Current direct debits
12. Approval of the following policy:
 - Code of Conduct
13. Election of representatives to outside bodies:
 - CDALC AGM
 - Smaller Councils Forum
 - Mid Durham Parish Council Committee
14. Budget update
15. To discuss the progression of on-going projects:
 - Community Emergency Plan
16. To discuss matters relating to the upkeep of the village hall, village green and nature reserve including:
 - Village hall heating system and replacement doors
 - Village hall railings

- Additional benches/seating (MH)
- Nature reserve
- Play area inspections

17. To consider planning applications received:

DM/24/00493/FPA – Demolition of existing first floor conservatory and construction of new first floor extension, garage conversion and canopy to porch – School House, Hedley Hill, Durham DH7 9EU

DM/24/00911/FPA - Change of use of residential dwelling (Use Class C3) to children's home (Use Class C2) for one child aged between 8 – 17 - A Wilderness Way Ltd, Fell Cottage, Hedley Hill, Durham DH7 9EU

18. Members' reports

19. Clerk's report, to include updates on actions agreed at previous meetings and any other correspondence received

20. Date & time of next meeting: Thursday 27 June 2024 at 7.30pm

Signed

G Bell

Gillian Bell, Parish Clerk
17 May 2024