

Attachment 2

Local Council name: Hedleyhope Parish Council

Confirmation of contact details

Please confirm the contact details for the Clerk, RFO (if not the clerk) and Chair, to assist us in ensuring that our records are kept up to date:

Clerk's name: <u>Debbie Mortimer</u>	RFO's name (if not clerk): <u>as left</u>	Chair's name: <u>Sarah Woodroffe</u>
Clerk working hours (e.g. Mon-Fri 9-5pm): <u>7.5hrs per week</u>	RFO working hours (e.g. Mon-Fri 9-5pm): <u>As left</u>	
Parish Council registered address: <u>The Village Hall</u> <u>East Hedleyhope</u> <u>Bishop Auckland</u> <u>DL13 4PY</u>	Parish Council registered address: <u>As left</u>	Chair contact postal and email address: <u>Stanley Hall Cottage</u> <u>East Hedleyhope</u> <u>Bishop Auckland</u> <u>DL13 4PY</u> Email: <u>sarah.woodroffe@gmail.com</u>
Telephone: Primary contact number: <u>07189 249782</u> Mobile/Alternative number: <u>07989 249782</u>	Telephone: Primary contact number: Mobile/Alternative number: 	Telephone: Primary contact number: <u>01388 730702</u> Mobile/Alternative number:
Generic e-mail address for the Authority (please only provide a personal e-mail address if the clerk / RFO does not have access to a generic e-mail account). <u>hedleyhopeparishcouncil@gmail.com</u>		

Please return this form together with the

Annual Governance & Accountability Return and other information requested.